

CONFERENCE TERMS FOR
XIV SECURITY FORUM KRAKOW 2019 – XLIX CICA – SAFETY PROJECT
6 – 7 JUNE 2019
KRAKÓW

§ 1 Initial provisions

1. Definitions:

Security Forum – CICA conference – XIV Security Forum Krakow 2019 – XLIX CICA – Safety Project conference scheduled to take place on 6 – 7 June 2019 in Kraków.

Organisers – Apeiron Academy of Public and Individual Security in Kraków, CICA (Coloquios Internacionales sobre Cerebro y Agresión), Safety Project.

Co-organisers – public institutions which support the endeavour regarding its content and research, without deriving any financial profits or making any financial expenses in the process.

Participant – person who registers for the conference using the registration form and pays the conference fee.

2. The provisions set forth herein constitute an integral part of registering your participation in the conference and are binding for all participants.

§ 2 Participation

1. In order to participate in the conference, it is required:

- To register via the registration form. After signing your registration form, it must be scanned and sent to the e-mail address of the conference: cracowsecurity@apeiron.edu.pl.
- To pay the registration fee in the amount specified by the organisers.

2. After sending your registration form to the e-mail address of the conference, you will receive a message confirming our receipt of your participation request.

3. The organiser reserves the right to deny participation requests due to lack of spaces.

§ 3 Conference organisation

1. The organisers bear all responsibility for the research aspects of the conference, including the contents of the conference itself, verifying participation requests and the quality of the post-conference publication.

2. The organisers also bear all responsibility for the logistical aspects of the conference, cost settlements with participants, preparing the conference venue, as well as publishing the post-conference publication.

3. The conference will consist of 15-minute presentations given in Polish and English. The organiser provides simultaneous interpretation services from Polish into English. Participants who would like to give a presentation are required to provide an abstract of the presentation by 16 May 2019.
4. The hours listed in the preliminary conference schedule are subject to change after final verification of participants is complete.
5. Organisers reserve the right to decide which presentations will be accepted for the conference and their date of presentation.
6. Articles for the post-conference publication should contain complete data on their authors' affiliation: the institution they represent, their mailing address, e-mail address and short biographical information.
7. The articles submitted will be included in a peer-reviewed publication which meets the criteria of research monographs or in listed research periodicals, subject to decision by the Conference Scientific Committee.
8. Articles can be submitted by e-mail at: cracowsecurity@apeiron.edu.pl until 10 September 2019.
9. Authors receive no remuneration for their presentations or published articles.
10. Conference participants receive named conference participation certificates.
- 11 The organiser does not provide conference participants with transportation to and from the conference.

§ 4 Payment terms

1. The exact conference participation fee (i.e. the fee for participating in the conference and the opportunity to give a presentation, coffee breaks on both conference days, participation in an official banquet, presentation publication) is contingent upon the payment date:
 - if paid before or on 30 April 2019 – PLN 450 / €115
 - if paid after 1 May 2019 – PLN 500 / €130
- In addition:
 - Article publication without participating in the conference – PLN 200 / €45
2. Should you decide not to participate, the fee is not reimbursable.
3. Participants who would like to receive an invoice should provide the required data in the registration form (institution name/name and surname, tax ID no, address). An invoice will be issued within 7 days of your payment to the institution specified in the registration form.
3. All information regarding bank transfers, including the account numbers for PLN and EUR, can be found in the registration form.
4. The organiser reserves the right to request an electronic confirmation of transfer under pain of being denied participation in the conference.

§ 5 Final provisions

1. The Apeiron Academy of Public and Individual Security, with its registered seat in Kraków, ul. Krupnicza 3, 31-123 Kraków, Poland is the Data Controller.

2. In all matters related to personal data being processed by Apeiron, please contact cra-cowsecurity@apeiron.edu.pl.

3. The personal data of conference participants will be processed for the following purposes:

- for the purpose of meeting the requirements of the research conference and the activities of Apeiron – the legal basis is the legitimate interest of Apeiron (Art. 6 section 1 item f of the GDPR) which consist in the obligation of Apeiron to conference participants regarding taking actions required to organise the conference and secure its logistical aspects.
- for the purpose of meeting legal obligations of Apeiron pursuant to the binding provisions, including tax and accounting provisions (Art. 6 section 1 item c of the GDPR).
- for the purposes of delivering by Apeiron of marketing contents related to Apeiron's operations – the legal basis for processing is the legitimate interest of Apeiron (Art 6 section 1 item f of the GDPR) which consists in delivering marketing materials by mail or e-mail to conference participants with their consent (Art. 6 section 1 item a of the GDPR).
- securing the legitimate interest of Apeiron which consists in determining, pursuing or defending against any claims – the legal basis for processing is the legitimate interest of Apeiron (Art. 6 section 1 item f of the GDPR).

4. In cases where a conference participant is delegated by an entrepreneur, legal person or organisation to perform an agreement, fulfil an order or carry out tasks for Apeiron, the delegating institution is the source of the participant's personal data.

5. Providing personal data is voluntary, but required by Apeiron for the purpose of carrying out tasks related to securing conference participation, with the exception of the personal data marked as optional during their acquisition. Refusing to provide the personal data prevents Apeiron from carrying out the above tasks.

6. Personal data shall not be profiled.

7. Personal data shall be transferred:

- to entities rendering services for Apeiron which are necessary to perform agreements, including training, advisory, expert, analytical, accounting services, as well as service quality assessment, legal, marketing and debt collection services.
- to postal service providers and couriers for the purpose of delivering correspondence.

- to IT system and service providers (website, newsletter management, mass e-mail correspondence) rendering services to the benefit of Apeiron – based on their agreements with Apeiron.
- to banks to the extent required to settle payments – based on the relevant banking provisions.
- to bodies authorised to receive personal data in accordance with the relevant provisions.

8. Personal data shall be processed for the period necessary to ensure that the conference takes place as planned or until consent is withdrawn – for data provided optionally.

9. Personal data specified in the consent form regarding delivering marketing materials to participants are processed until this consent is withdrawn or an objection is raised against this type of processing.

10. Participants have the right to access their data, demand their correction, restrict their processing, transfer their data and object to their processing.

11 Consent given by participants may be withdrawn at any moment. Please withdraw your consent or submit your requests for access or other demands specified in points 9 and 10 in writing or in electronic form for evidential purposes. Withdrawing your consent does not have an impact on the legality of the processing which occurred before submitting your request.

12 In addition, participants have the right to submit a complaint to the personal data supervisory authority, should a participant decide that the processing of their personal data violates the provisions of the GDPR.

13. The conference and its participants will be recorded in the form of photographic and video documentation. Participating in the conference is equivalent to expressing consent to your likeness being published in the organiser's post-conference materials.

14. Participants are required to comply with the rules of the venue in which the conference takes place.

15. The organisers bear no responsibility for items belonging to participants which are lost, destroyed or stolen during the conference.

16. Registering as a conference participant is equivalent to accepting the above terms and conditions.

Conference Organisation Committee